

## **Copyright Policy (DMCA/Infringement Notification)**

This constitutes SiP's Copyright Policy, and is meant to be read with our Terms of Use. All capitalized terms herein have the meaning provided by the [Terms of Use](#).

If you believe that your work has been copied in a way that constitutes copyright infringement, or you believe that material on our Site infringes on your intellectual property or other rights, please follow the procedures outlined below to address this issue.

### **Digital Millennium Copyright Act (Copyright Infringement)**

#### **A. Notification:**

To file a copyright infringement notification with SiP, you will need to send a written or email communication that includes the following:

1. A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.
2. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single notification, a list of such works.
3. Identification of the material that is claimed to be infringing, and information reasonably sufficient to permit us to locate the material. Providing URLs is the best way to help us locate content quickly.
4. A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.
5. A statement that the information in the notification is accurate, and under penalty of perjury, that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.
6. Your name, address, telephone number, email address, and a statement that you consent to the jurisdiction and exclusive venue in state or federal courts in King County, Washington (Seattle) and in the jurisdiction where the copyright holder is located, and that you will accept service of process for any dispute that arises relating to the takedown of material referenced in your notice.

Such notice should be sent to our designated agent as follows:

Seattle In Progress, Attn: DMCA Agent  
Address: 3518 Fremont Ave N #359, Seattle, WA 98103  
email: [contact@seattleinprogress.com](mailto:contact@seattleinprogress.com)

Any person who knowingly materially misrepresents that material or activity is infringing or includes false information in a notice may be subject to liability.

#### **B. Counter-Notification:**

If you elect to send us a counter notice, to be effective it must be a written or email communication provided to our designated agent that includes substantially the following:

1. The physical or electronic signature of the member or user.
2. Identification of the material that has been removed or to which access has been disabled and the location at which the material appeared before it was removed or access to it was disabled.
3. A statement under penalty of perjury that the member or user has a good faith belief that the material was removed or disabled as a result of mistake or misidentification of the material to be removed or disabled.
4. Your name, address, telephone number, email address, and a statement that you consent to the jurisdiction and exclusive venue in state or federal courts in King County, Washington (Seattle) and in the jurisdiction

where the copyright holder is located, and that you will accept service of process from the person who provided the original take-down notice or from us.

Such notice should be sent to our designated agent as follows:

Seattle In Progress, Attn: DMCA Agent  
Address: 3518 Fremont Ave N #359, Seattle, WA 98103  
email: [contact@seattleinprogress.com](mailto:contact@seattleinprogress.com)

Any person who knowingly materially misrepresents that material or activity was removed or disabled by mistake or misidentification may be subject to liability.

Please also be advised that we enforce a policy that provides for the termination in appropriate circumstances of members or users who are repeat infringers.

**Other (Non-Copyright) IP Infringement**

Other (non-copyright) notices of potential infringement should include a statement as to the intellectual property or right potentially infringed, proof of ownership of the rights at issue, identification of the URL at which the potentially infringing material may be found, and a street address, telephone number, and email address where you can be reached. The notice should be in writing, and sent to the following address:

Seattle In Progress, Attn: DMCA Agent  
Address: 3518 Fremont Ave N #359, Seattle, WA 98103  
email: [contact@seattleinprogress.com](mailto:contact@seattleinprogress.com)